



Vacancy in FWF's Support Team

Fair Wear Foundation (FWF) is an Amsterdam-based, international non-profit organisation working to improve labour conditions in garment factories worldwide.

FWF is looking for a:

Financial Controller (36 hrs/week)

The Controller will be a member of the Support Team which renders finance, personnel administration, HRM, office management and IT services. The Controller will be responsible for:

- Project control and administration, including budgeting, reporting, auditing and liquidity planning.
- Preparing the organisational budget and annual accounts, together with the Head of Finance.
- Assisting teams with their budgeting, preparing budget and expenditure overviews for the teams and discussing those with the team representatives.
- Managing the correctness and completeness of the financial administration including the validation of invoices.
- Checking the hour registration and maintaining the hour registration system.
- The VAT administration.
- Actively contributing to further development and improvement of the financial systems at FWF.

We are looking for a new colleague with the following qualifications and skills:

- Minimum bachelors degree in financial administration.
- At least 5 years experience in financial project control and reporting within the non profit sector.
- Good working knowledge of AFAS and Excel; knowledge of setting up administrations in AFAS is an advantage.
- Good communication skills in Dutch and English.
- Strong, flexible, team player with the ability to manage challenging tasks independently, and able to cope with deadlines.
- Enthusiastic, respectful, culturally sensitive and sound work ethics.

We offer

- A challenging job with a wide variety of responsibilities in an international, dynamic, self-organising environment
- A one-year contract (possibility to extend, contingent on funding)
- Workplace at the World Fashion Centre in Amsterdam



Fair Wear Foundation – Financial Controller Vacancy

Please visit www.fairwear.org for more information about our organisation. For more information about the position, you can call Maureen Brouwer or Susanne van den Berg (+31-20-4084255).

We offer a salary in accordance with the Dutch government remuneration system (BBRA) scale 11 (€ 3130 – € 4809), depending on relevant experience.

If you are interested, please send your cv with cover letter to vacancy@fairwear.org no later than **1 January 2019**. Suitable candidates might be invited for an interview before the deadline.

Recruitment agencies are asked to refrain from approaching Fair Wear Foundation about this or any other vacancy.